

ENVIRONMENTAL POLICY STATEMENT

BOF Group Limited is committed to continually improving our environmental performance as an integral part of our business strategy and we strive to control and reduce the environmental impact of our activities. We actively support a low carbon economy, resource efficiency, the use of renewable energy, prevention of pollution, emission and waste minimisation, and the protection and improvement of biodiversity and ecosystems. Where possible, we work with suppliers and partners who themselves have environmental values in place. In recognition of these interests and commitments, we have implemented an ISO14001:2015 compliant Environmental Management System and set out clear focus around:

- Promoting the efficient use of resources, in particular the use of electrical energy and road fuels throughout the company's operations.
 - Meeting or exceeding legislative controls and environmental codes of practice.
- Developing and reviewing our objectives and targets to ensure continual environmental improvements.
 - Ensuring that our staff are environmentally aware and perform their activities in an environmentally responsible manner.
 - Waste minimisation through segregation and re-use / recycling initiatives.
 - Collaborate with suppliers and contractors on shared environmental responsibilities.

Alongside with our environmental management system, we have implemented Forest Stewardship Council ('FSC') certified chain-of-custody ('COC') processes to ensure we procure timber products that originate from sustainable and well managed forests.

We endeavour to improve our environmental performance through business process integrated risk prevention and proportionate management, climate change mitigation / adaptation, continual improvement and in ways we influence our interested parties.

This policy is periodically reviewed to ensure continuing suitability and is available to our interested parties and the general public on request.



Signed

Michael Parrish
Managing Director

Date 24.04.26

Workspaces Inspired by Sustainability

Environmental

Sustainability

In order to achieve the ISO 14001 accreditation we proved that we consider the environmental impact of all areas of our business.

Product analysis suggests that over 90% of the products environmental impact is down to the raw materials selected. By understanding the environmental impact of different materials, manufacturers can make better decisions on materials selection for developing new products. BOF constantly review suppliers and consider the environmental impact of products to be a major decision making factor prior to appointing new suppliers.

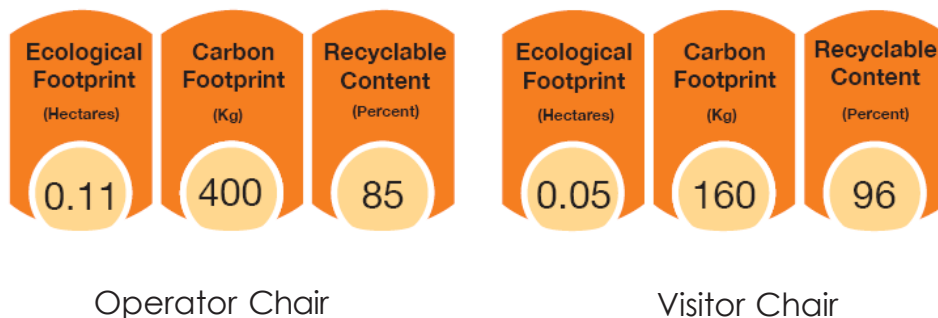
We have detailed below the information from one of our seating suppliers of the way their operator chair is environmentally friendly.

- At the end of its life it is 85% recyclable.
- 51% of its components are locally sourced.
- Water based adhesives are used in upholstery.
- CFC free foam recognised by Envirowise for excellent waste minimisation.
- 100% renewable electricity is used at the manufacturing facility where low level lighting is installed.
- The chair is designed with replaceable seat and back cushions to aid in the life cycle of the product

Tests have been conducted by an independent expert to illustrate the impact on the environment via an ecological footprint. These inform us of how much land is required to provide the resource needed to make a product and to absorb the waste produced as a result. Ecological footprinting looks at environmental impact in terms of land because the planet has a finite amount of resource than can be replenished or replaced. Footprinting is about learning to live within our means and is an indicator of sustainability. Footprints are expressed in Hectares.

A footprint for a chair would be made up of the following:

- Land from which raw materials are extracted
- Land from which fossil fuels is obtained to generate energy
- Land on which factories and roads are built to process and transport materials (built environment)
- Land to absorb wastes (e.g. forest to absorb CO2 emissions)
- **Examples of tests conducted:**

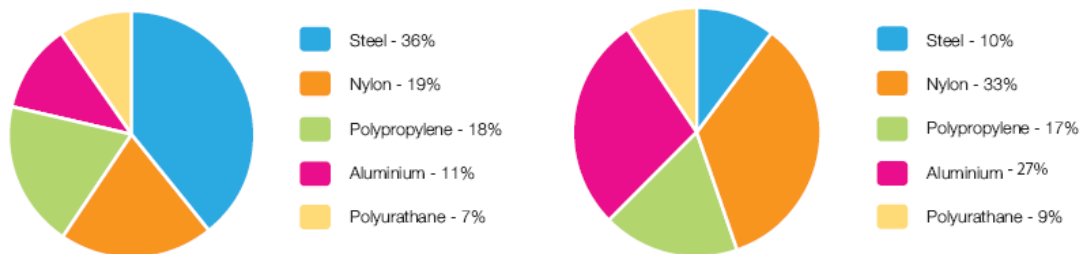


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Product Lifecycle Breakdown



Material Breakdown of an Operator Chair



Key Materials by Weight
(Environmental Impact)

Materials by Footprint

We have contacted our other suppliers who have given us information regarding the raw materials used in their products. The manufacturer of our desk legs and frames does not use a solvent based paint; these items are epoxy powder coated, as are the steel storage units from another manufacturer. The steel storage manufacturer holds BS EN ISO 14001.

As mentioned earlier, all wood used in our desking/storage core ranges is FSC certified. The Forest Stewardship Council sets standards for forest management and promotes environmentally appropriate, socially beneficial and economically viable management of the world's forests'.

The melamine faced chipboard used in all of our desking and storage ranges is manufactured with Type P2 core board for use in dry conditions. FSC certification of these products provides independent accreditation that the wood used in manufacture is sourced from well-managed, sustainable forests.

100% of the wood used in the Type P2 core board is sourced from the UK. Up to 30% of this can be recycled fibre (from broken pallets, waste transfer wood etc.) leaving 70 percent from sawmill woodchips, sawdust and round wood (fast growing softwood). Declaring a minimum of 70 percent FSC content.

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Composition of Materials

Product	Material	% Recyclable at end of life by weight *
Desking	Melamine Faced Chipboard/ABS Edge	100
25mm Top	Melamine Faced Chipboard/ABS Edge	100
18mm Modesty Panels	Epoxy Coated Mild Steel	100
Leg Frames	Mixed Metals	100
Fixings & Inserts Adjustable	Metal encased in Plastic	100
Feet Cable Trunking	Plastic	100
Pedestals	Melamine Faced Chipboard/ABS Edge	100
25mm Top	Melamine Faced Chipboard/ABS Edge PVC	100
18mm Panels	Covered Chipboard	100
Drawer Wrap	Metal, Plastic	100
Runners Lock & Keys	Mixed Metals	100
Storage Units 25mm Top	Melamine Faced Chipboard/ABS Edge	100
18mm Panels	Melamine Faced Chipboard/ABS Edge	100
Shelf Support Panel	Epoxy Coated Mild Steel	100
Tambour (if fitted)	Plastic, Aluminium	100
Adjustable Feet	Metal	100
Complete Steel Units	Metal	100
Operator Chairs	Polypropylene, Nylon	100
Seat Pan Back	Polypropylene, Nylon Metal	100
Mechanism Arms	Polyurethane Polypropylene,	100
(if fitted) Base	Aluminium Metal encased in	100
Castors External	Plastic Polypropylene	100
Casing Seat & Back	CFC & HCFC Free Foam	100

* Percentages have been calculated from information supplied by Manufacturers

Recycled Content

- Melamine Faced Chipboard used by BOF has 45% Recycled Content
- The majority of Steel Leg Frames used by BOF have 40% recycled content but in some frames virgin material must be used as recycled content affects the consistency
- The majority of Operator Chairs used by BOF have 25% Recycled Content

There are no hazardous materials in our products.

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Example – bof Symphony Bench Material Content Data Sheet

Symphony Bench	BS EN Standards Compliance		BS EN 527-2: 2002 (Mechanical Safety Requirements)		BS EN 527-3: 2003 (Strength & Stability)		v8: November 2015	
	Type	kg	%	Recyclable Content	Recycled Content			
Material Breakdown	PVC	1.44	3.75%	100.00%	10%			
	Steel	16.32	42.00%	100.00%	40%			
	Powder Coat	0.5	1.00%	0.00%	0%			
	MFC	19.5	51.00%	100.00%	45%			
	Aluminium	0.48	1.25%	100.00%	73%			
Surface Coatings Declarations	Glue	0.48	1.00%	0.00%	0%			
	Volatile Organic Compounds (VOCs)			PFAS (Perfluorinated alkyl sulfonates)	Phthalates	Heavy metals except as a sicative	Volatile aromatic hydrocarbons	Halogenated Organic Solvents that are considered by MSDS to be harmful to human health
	<5%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Recyclability	Packaging Re-use / Recyclability	CO ₂ per 1,000 Units	CO ₂ per 1 Unit				
	99%	100%	10 tonnes	0.01 tonnes				
Packaging Materials	Type	Breakdown	Amount Recycled	Recyclable Content	Recycled Content	Reused		
	Cardboard	70%	100%	100%	80%	20%		
	Polythene	10%	100%	100%	60%	10%		
	Stretch Film	5%	100%	100%	80%	0%		
	Strapping	2%	100%	100%	10%	0%		
Emission Classes	Polystyrene Sheet	3%	100%	100%	30%	0%		
	Emission Classes	EL	Perforator according to EN 120 (mg HCHO/100g ATRO board)***	Perforator according to EN 120 (mg HCHO/100g ATRO board)	ASTM 1333 E (ppm)	Perforator according to EN 120 (mg HCHO/100g ATRO board)***	Desiccator according to JIS A 1460 (mg/l)	Comparative value, European chamber test according to EN 717 (ppm)
	Chipboard	0.1	max. 8	max. 4	0.09	max. 4	0.3	0.03 - 0.04
	Thin MDF	0.1	max. 8	max. 5	0.13	max. 5	0.3	—
	MDF	0.1	max. 8	max. 5	0.11	max. 5	0.3	—
Formaldehyde: Overview of the Limit Values for Raw Chipboards - all associated bof products have emissions below these levels	Oriented Strand Board (OSB)	0.1	max. 8	—	—	max. 4	0.3	—
	*Chamber method: min. 23 m³, tests with various degrees of loading, temperature: 23 °C; relative humidity: 50 % and air exchange rate: 0.5/hour							
	**European chamber method: uniform degree of loading, temperature: 23 °C; relative humidity: 45 % and air exchange rate: 1/hour							
	***For production control at the plant							
	F ****							

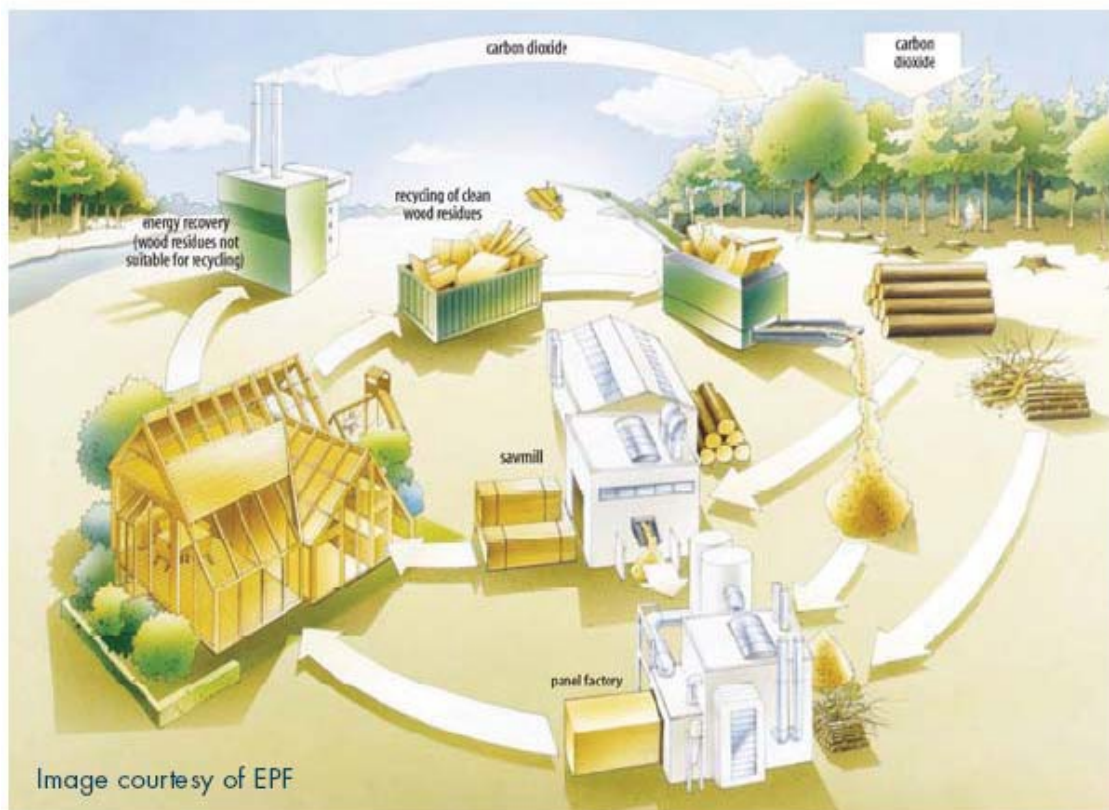
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Environmental

Sustainable Timber Sources

We endeavour to purchase all melamine faced chipboard for all of our desking ranges from manufacturers with positive environmental credentials. Egger, our main manufacturer and supplier of board has been accredited to ISO 14001 since August 2000 and has as one of its main objectives to source all timber from Forest Stewardship Council (FSC) Certified Forests. Egger (UK) Limited has fully embraced these beliefs and manufactures its products under the FSC chain of custody accreditation scheme. This provides independent accreditation that the wood used in the Egger (UK) plants is sourced from well-managed, sustainable forests. The main raw material is roundwood timber and co-products purchased and primarily sourced from renewable UK forests and managed on a sustainable yield basis.

The carbon cycle of wood-based products.



An increasing amount of timber used in furniture supplied by BOF is recycled. The manufacturer has its own wood recycling company which collect, sorts and supplies timber which has already been used (e.g. broken pallets and old floorboards). Approximately 40% of the timber used in the production of the melamine faced chipboard used by BOF is recycled wood.

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Environmental

Sourcing Sustainably

bof maintains close links with manufacturing supply partners and fabric/textile suppliers, liaising closely on suitability of materials, fabrics/textiles across a broad variety of seating furniture and screen (desk mounted and/or freestanding) options selected for manufacturer supplied ranges as well as our own bof branded seating ranges. We conduct manufacturer audits and have regular product meetings with suppliers including frequent bof showrooms based training sessions on fabric/textile developments and innovation in collaboration with fabric supplier experts e.g. Camira, Gabriel and Kvadrat. Careful consideration is given to suitability of selected fabrics by product functionality, usage (8hr, 24hr etc.), aesthetic and sustainability requirements with specific customer and client aspirations by project/contract taken into account. bof market feedback to fabric suppliers and manufacturer partners alike helps to influence the further development of fabrics and textiles and the material content in relation to:

- Use of recycled fibres.
- Specifying products carrying the EU Ecolabel for textiles or equivalent standard.
- Using dyes, finishes and coatings that do not affect the health of textile workers and consumers.
- Consideration of responsible extraction of raw materials, production methods, textile biodegradability and reclamation strategies.

Our fabric suppliers offer a wide range of sustainable fabrics such as Urban Plus, Lucia & E-leather Plus which are 100 recycled. They also offer climate neutral fabrics such as Oxygen, Saville Row & Eton Stripe. New Aquarius, New Blazer & Smarty Plus which are 100% renewable and compostable. Fabric sample cards demonstrating environmentally sustainable credentials are available on request.

bof is ISO 14001: 2004 accredited and require supply chain partners to be similarly accredited and to extend this requirement throughout their own supply chains to ensure the highest possible environmental standards are applied across all resourcing activities.

We also have a detailed CSR (Corporate Social Responsibility) policy driving bof (and associated supply chain) operational principles to achieve an overall positive societal impact.

We are CIPS Sustainability Index rated (Member No: 100393) with industry leading, benchmarked scores compared to other registered industry organisations (copy of benchmarked scores available on request) – CIPS rigorously evaluates and scores bof sustainable practices including CSR and cradle to grave monitoring, measuring and reporting.

Our environmental credentials are further evidenced by accreditation with FSC, FISP, FIRA and Club Green and we are WRAP subscribers keeping us up to date with current sustainability thinking, the circular economy and resource efficiency innovations.

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Environmental

Currently featuring:

'Sustainable textiles'

'WRAP influences the design of everyday items, such as textiles, and is helping to transform how we buy, use and dispose of these goods, especially clothing.'

WRAP's collaborative approach brings together key players in the sector to work together on initiatives that promote efficient, less resource intensive business growth and better outcomes for the UK economy.'

Recyclable Packaging Waste

The majority of the packaging currently used on our products is cardboard. This offers excellent protection as well as being 100% recyclable. BOF are constantly in control of the packaging we recycle as all furniture installations are completed as part of our exceptional service. This means that all packaging from installations is returned on our vehicles for recycling or reuse, where possible.

Please see below breakdown of packaging used, amount recycled and recyclable:

Packaging	Breakdown	Amount Recycled	Recyclable	Reused
Cardboard (desks)	70%	100%	100%	20%
Polythene (chairs)	10%	100%	100%	10%
Stretch Film (peds)	5%	100%	100%	0%
Protective Foam (tops)	10%	100%	100%	0%
Strapping (desks)	2%	100%	100%	0%
Polystyrene Sheet (var)	3%	100%	100%	0%

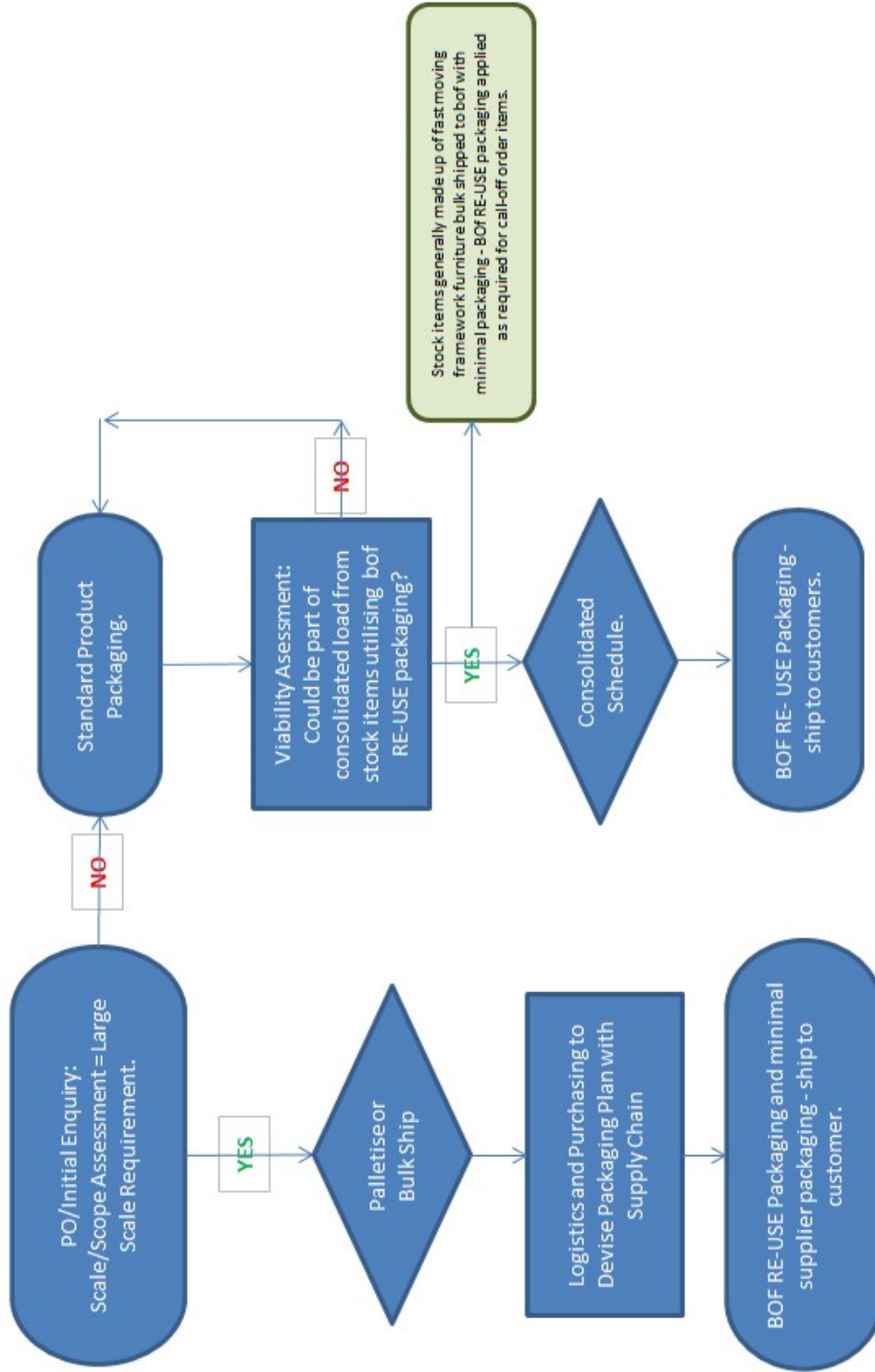
Recycling is one way we can all help to ensure an environmentally sustainable future for ourselves and generations to come.

Recycling saves primary material, such as wood, oil and coal. Annually, each individual in Europe uses 50 tonnes of primary material extracted from the earth, not including air and water. In Europe, this equates to the extraction of 20 billion tonnes of material from the Earth each and every year!

BOF are constantly trying to improve on our efforts to recycle and believe that everyone can make a difference if three basic principles are followed, they are, REDUCE, REUSE & RECYCLE.

One of the most important environmental factors in our business is that we must consider packaging when buying. When new products are purchased, BOF always consider whether the packaging can be recycled or if there is an alternative product available with less packaging.

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Prevention of Pollution

Prevention of Pollution Commitment:

BOF Group Limited is committed to preventing pollution and minimising the environmental impact of its business activities. We recognise that effective pollution prevention protects the environment, supports legal compliance, reduces business risk and contributes to the sustainable management of natural resources.

BOF will identify, assess and manage activities that could potentially result in pollution to land, air, water or the wider environment and will implement appropriate controls to prevent environmental incidents occurring.

Pollution Risk Management:

The Company shall seek to prevent pollution through the effective management of activities including, but not limited to:

- Storage, handling and disposal of waste materials.
- Vehicle operations and transport activities.
- Use of fuels, lubricants, cleaning products and other potentially hazardous substances.
- Packaging and material handling.
- Furniture installation, removal, refurbishment and recycling activities.
- Contractor and supplier operations undertaken on behalf of BOF.
- Energy consumption and greenhouse gas emissions arising from business activities.

Environmental risks associated with these activities are assessed through BOF's environmental management processes and are reviewed periodically to ensure controls remain effective.

Pollution Prevention Measures:

To support this commitment BOF will:

- Maintain procedures for the safe storage, handling and disposal of waste and other materials.
- Apply the waste hierarchy by prioritising prevention, reuse, refurbishment and recycling ahead of disposal.
- Ensure waste is transferred only to appropriately authorised and licensed waste management providers.
- Prevent the uncontrolled release of waste, pollutants or contaminants to the environment.
- Reduce unnecessary business travel through the use of remote communication and video conferencing technologies where practical.
- Promote efficient use of energy, water and raw materials.
- Encourage sustainable procurement practices and work collaboratively with suppliers to reduce environmental impacts throughout the supply chain.
- Consider environmental impacts when selecting products, materials and services.
- Promote furniture reuse, refurbishment, remanufacturing and take-back initiatives to support the circular economy.
- Maintain emergency arrangements for responding to environmental incidents should they occur.

Monitoring and Continuous Improvement:

BOF monitors its environmental performance through the establishment of objectives, targets and key performance indicators relating to environmental management, waste, transport, energy consumption and carbon emissions. Performance is reviewed through management review processes and opportunities for improvement are identified and implemented where reasonably practicable.

Any environmental incidents, complaints, near misses or breaches of environmental controls will be investigated to determine root causes and appropriate corrective actions.

Employee Responsibilities:

All employees, contractors and persons working on behalf of BOF have a responsibility to:

- Follow environmental procedures and instructions.
- Use resources efficiently and avoid unnecessary waste.
- Report environmental hazards, incidents or opportunities for improvement.
- Support BOF's sustainability and pollution prevention objectives.

Appropriate information, instruction and awareness will be provided to ensure personnel understand their environmental responsibilities.

Legal Compliance:

BOF Group Limited will comply with all applicable environmental legislation, regulatory requirements and other obligations relevant to its activities. The Company will monitor changes in legislation and maintain appropriate systems to ensure continued compliance and effective environmental protection.

Removal, Recycling & Reuse of Furniture

There are many challenges constantly being set by European and National policy which require us to move away from landfill as a means of getting rid of our waste, and to develop more sustainable methods of waste management. We must unlock the value in waste and recycle and recover much more material and energy from waste, in a way that minimises the effect on the environment. We must preserve land as much as possible and bring it back into a beneficial use.

As with most things, the pressure on businesses to be environmentally compliant is increasing, fuelled by the raft of waste legislation that has come to bear over the recent years. Orders and regulations such as the Animal by-Products Regulations, the Landfill Regulations, Packaging Waste Regulations and more recently the Waste Electronic and Electrical Equipment Directive, are forcing us as business waste producers to recycle more and ensure that our waste is safely treated and disposed.

BOF are not generally required to remove any antiquated or unwanted modular furniture, but we are very prepared should the opportunity arise. It would be our intention to recycle or reuse products wherever possible. Many of our suppliers are now using recyclable materials in manufacture which enables us to look at breaking down the product and recycling rather than discarding the product into general waste. Many of our suppliers are now looking to recycle returns of their old products in house.

Another way we look at furniture removal is by reusing the unwanted products thus further reducing waste going to landfill. There are over 300 community furniture recycling projects that operate across the UK. These projects take in old or unwanted furniture for refurbishment and distribution back into the community. Many of these projects also take office furniture for resale. Any Items that are not suitable for re-use are distributed to companies who specialise in dismantling the furniture and recycling component parts where possible.

A recycling service can be provided by BOF for all products offered. This service would be sub- contracted out to a specialist company. The products can be collected directly from your premises and then undergo an evaluation. Refurbishment and redistribution will be the first option considered but if this is not feasible then the products will be disassembled and recycled where possible. Costs for this service will be determined by way of a free site evaluation by the provider and prices will depend on the application.

Spare Parts – Repair & Refurbishment

bof liaises closely with supply partners on product development and sustainability in terms of environmental impact and continuity of supply and parts. When proposing furniture solutions for a tender or project the manufacturer is engaged early on in the details of the requirement to ensure contractual obligations are understood and accepted and a clear strategy for achieving these obligations is in place. Example: we require manufacturer partners to agree to maintain designs, programs, drawings etc. on their systems even if a product has been dis-continued. We encourage creative, innovative design whilst expecting retention of common processes, commonality of parts (inter-changeable) across ranges of furniture, continuity of finish selections (fabrics, MDF, MFC etc.) agreed with their extended supply chains. bof also applies a multi-source strategy wherever possible, triple source for major product types, to ensure continuity of supply of parts i.e. desk frames, MFC board and furniture, steel furniture, fabric options, chair parts etc.

We also have scope to engage bespoke solutions if necessary i.e. our standard supply chain partners and/or our bespoke furniture manufacturer partners have the capability to manufacture compatible parts should a contracted supply partner fail to be able to supply for any reason. bof Business Continuity Plan covers supplier risk management in this regard.

Our purchasing team liaise very closely with our supply chain base on continuity of supply and we have many agreements with suppliers that reciprocate the contractual obligations of our framework agreements and customer requirements in regards continuity of supply of parts; bof expectation is minimum ten years availability of parts and components from contract/project completion with many stocked by bof.

Whole Life Costs Consideration

As a general principle and in line with our environmental and sustainability commitments and obligations (ISO 14001: 2004, CIPS Sustainability Index, FISP, FIRA, FSC, Club Green etc.) we will apply a broad spectrum approach to mitigating the whole life cost of furniture ownership and associated services in order to achieve efficiencies that ultimately impact furniture cost over as many inherent disciplines and operations as possible including:

Product development – we will collaborate closely with supply chain partners to develop existing and new products to include highly sustainable operational and materials sourcing practices whilst enhancing longevity ensuring durability and achieving product cost savings.

Performance characteristics are predicated on the selection of products that have served exceptionally well in working environments across different sectors and in diverse user situations where whole life cost, robustness and durability are key performance measures over the product life cycle. All products are easy to maintain (clear O&M instructions available) and retain performance levels through multiple changes of use and environments where frequent adjustment and/or dis-assembly and re-assembly are pre-requisite in order to achieve maximum lifespan efficiencies. Functional characteristic considerations have been given a high priority e.g. storage potential through efficient packing away of product, ease of movement via lightweight components and/or use of castors, electrical integration via cable trays, trunking and conduits, ease of user adjustment (DSE requirements) and where applicable high levels of flexibility through easily reconfigurable componentry which is readily interchangeable and can be dismantled and re-assembled with basic tools.

□ Close collaboration – we liaise closely with customers to generate feedback relating to installed furniture and environments and to knowledge share industry developments in order to implement supply chain and stakeholder feedback loops with a view to developing and improving product design to achieve efficiencies in function, performance, durability, sustainability, aesthetics and ultimately whole life costs.

□ As well as liaising closely with supply chain we carefully manage, measure and monitor our internal processes to ensure we operate as sustainably and cost effectively as possible so we can offer to market pricing that represents best achievable value – examples of savings in this area:

a) Utilities (water, electricity etc.) – we measure and monitor utilities usage and implement demand and usage reduction policies and strategies across the company in order to maximise sustainable practices and minimise costs.

b) Carbon emissions are closely monitored and managed in conjunction with our Transport and Fuel management Plan (full details available on request) to include: vehicle/fleet management, intelligent Telematics system delivering scheduling efficiencies, driver improvements (optimum throttle position for a given load and speed etc.), driver hours reductions, intelligent scheduling giving reduced mileage and fuel efficiencies etc.

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Planned Logistics

BOF have already made considerable efforts over the past five years to reduce the amount of imported products manufactured abroad, this demonstrates our commitment to the environment by sourcing more product from UK suppliers as an alternative to using long distance air or road transport.

Delivery routes are carefully planned and monitored by our logistics department using our own lorries to ensure multi drop deliveries are executed efficiently, accurately and ultimately to limit the impact to the environment. BOF always employ effective management of the fleet to ensure the lowest carbon footprint possible.

BOF operate effective fleet management by adhering to the following principles.

- Transport mileage and fuel usage are monitored to ensure environmental impact is managed effectively.
- Transport is constantly reviewed to identify where cost savings and environmental impact can be minimised.
- Route planning is used to ensure the shortest journeys are made and vehicle load capacities are maximised.
- Vehicles are maintained and serviced in line with manufacturer's instructions to ensure they are operating efficiently.
- Daily vehicle checks are carried out including tyre pressures to improve fuel economy.

Further information

- 7.5 tonne rigid box vehicles are governed by law to 56mph, this not only reduces accident risk but also improves fuel economy and lowers carbon emissions.
- Environmental issues are considered to be a very important factor when selecting additional or replacement vehicles, BOF always seek to procure new vehicles that have the latest diesel engine technology combined with a generous load capacity to maximise our delivery capabilities.
- Direct deliveries are always considered for larger orders which enable BOF to utilise smaller vehicles to travel to site and can improve delivery lead times.

We are aware that the effect our business may have on the environment is not only impacted by our own operations but also by our suppliers and end users alike. Product and supplier selection is important, and where reasonably practicable, selection is based on environmental performance and effect. Where possible, suppliers with a recognised EMS (Environmental Management System) will be selected.

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We have invested in a new fleet of highly environmentally efficient vehicles - all of which include latest Euro6 emissions standards efficient engines. The new fleet has been in commission since July 2023.



Delivery & Installation

Our delivery and installation team are professional, experienced & trained to the highest level with valid CSCS cards and up to date health & safety training. We are always uniformed and ready to answer any queries you may have regarding your installation. With allocated weekly delivery routes, many sole supply contracts around the UK and a unique location in South Wales, we are ideally positioned to deliver efficiently across the UK in our own fleet of commercial vehicles.

New fleet coming soon

We are currently upgrading our fleet of delivery vehicles to include 5 new 7.5 tonne trucks & 2 new 3.5 tonne long wheelbase vehicles with Euro6 diesel engines. This will vastly improve our carbon emissions and impact on the environment.



The environment & us

The environment is our concern, an integral part of our business and an integral part of our lives.

We are committed to a program of continuous improvement, aiming to prevent pollution and reduce consumption of resources generated in the course of our business.

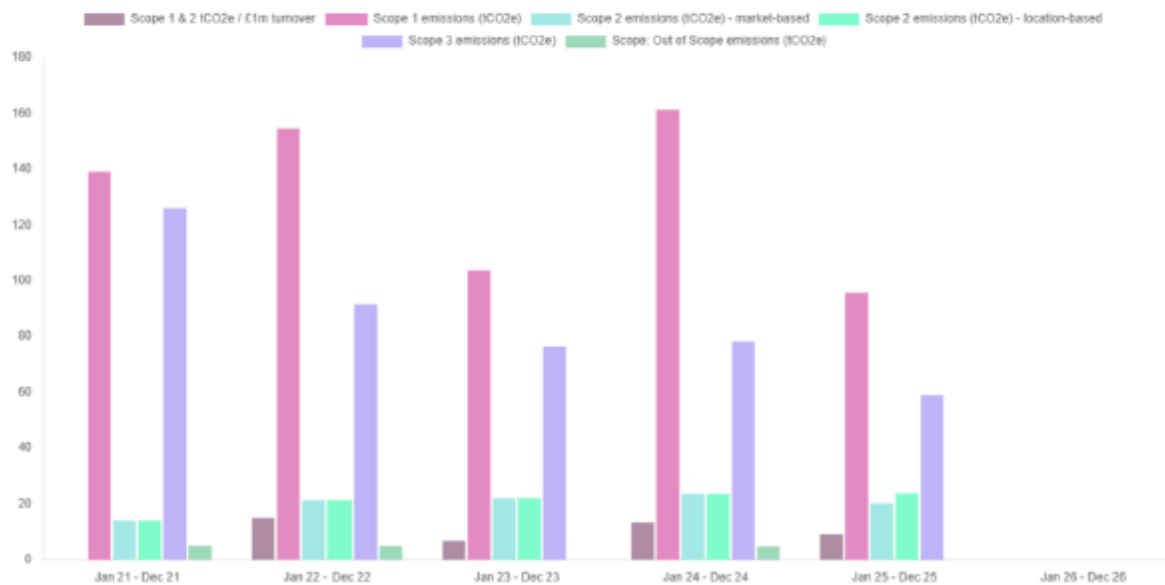
We aim to promote the reuse of waste wherever possible. We use raw UK materials and combine them with a carefully designed logistical and distribution system to reduce the carbon footprint of our products and our business.

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Environmental

PPN 06/21 Carbon Reduction Plan: Example Environmental Performance Data Sheets

January 2021- December 2025



Total Emissions Over Time

January 2021- December 2025



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Video Conferencing



BOF understands one of the most effective ways to reduce our carbon footprint is to reduce the amount of travelling across the company. On average, BOF estimates the use of video conferencing and telepresence systems such as Skype and Web-Ex could reduce business travel by 30% - a target we are actively pursuing.

Recognised Derived Benefits Include:

- Reduced travel time by company vehicles.
- Cutting our carbon footprint.
- Realise immediate carbon savings.
- Competitive advantage – less time spent in low productivity environments e.g. cars and cabs.
- Environmental incidents – employees/colleagues can still communicate effectively.
- Become a greener company.



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Certificate of Registration



This is to certify that the Environmental Management System of:

B O F Group Limited

Tower Close, Bridgend Industrial Estate, Bridgend, Mid Glamorgan, CF31 3TH, United Kingdom

applicable to:

The design, supply and installation of business furniture and office supplies

has been assessed and registered by NQA against the provisions of:

ISO 14001:2015

This registration is subject to the company maintaining an environmental management system, to the above standard, which will be monitored by NQA

nqa

A handwritten signature in black ink, appearing to read 'L.N. P.', is written over the large 'nqa' watermark.

Managing Director



Certificate No.	E1920
ISO Approval Date:	28 January 2009
Reissued:	29 August 2024
Valid Until:	12 September 2027
EAC Code:	28, 29, 35